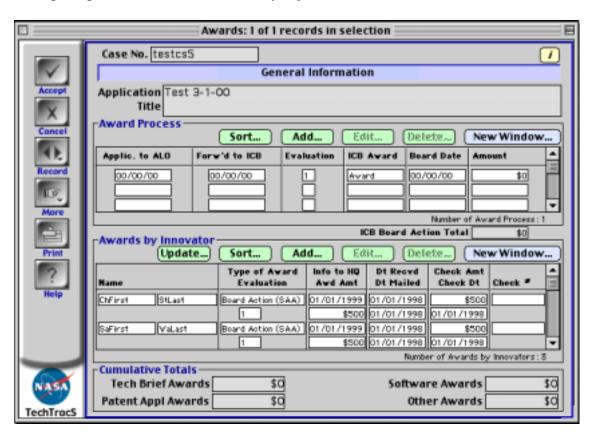
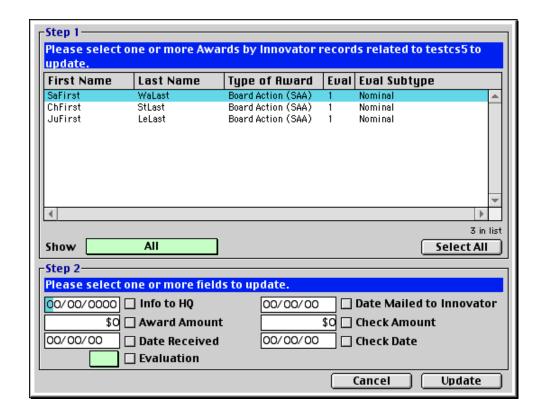
Updating Awards by Innovator Fields - Tip #35

Awards by Innovator Fields can be updated from the General Information screen of the Awards screen, or from the Awards page of the TT and Patent views in the Technology table. From any of these screens click on the update button in the Awards by Innovator section. This will open a simple input form, where the necessary adjustments can be made.



The input form is broken into two sections, Step 1 and Step 2. The first is a display for Awards by Innovator records associated with the selected record. There is a pop-up menu located in the lower left corner of the Step 1 area that allows the user to choose which Innovator records to display: All, Tech Brief, Software, Patent Application, Board Action (SAA), and Other Award.



In order for an update to take effect, the Innovator record(s) **must be highlighted** before accepting the changes. If the user wishes to update all of the listed records they can use the select all button in the bottom right corner of the Step 1 area. The Step 2 area contains all the fields that can be updated.